<u>HOSTING LAB INFORMATION</u>

To be eligible as a Hosting Lab, the following requirements must be met:

1. An established contributor in the field of biomedical optics (capability and infrastructure).

2. An institution of higher learning (university and medical school affiliations are needed). Government labs or nonprofit incorporated labs are eligible if other criteria are met.

3. Capable of high-level mentorship in both fundamental research and translation of technologies into medicine (number of publications, patents, collaborations with industry and spin-off creation over the last ten years, faculty teaching in translational research education and training programs).

4. Committed to giving access to the lab, research and translational sciences mentorship, commercialization expertise and immersion courses in translational research.

5. Able to demonstrate capability to perform original and translational research in the field, leading to new diagnostics and/or therapeutics in medicine and biology, (ex: contributed to at least one discovery translated into clinical practice).

6. The hosting lab must cover indirect costs according to the lab's institution policy such as space, electricity, heating, telephone expenses, administrative salaries, etc.

7. The $75,000 SPIE-Franz Hillenkamp Fellowship is to be awarded in full to the fellow and to be administered by the hosting lab. For the 1-year duration of the fellowship, the funding is intended to cover the fellow's salary and benefits (health insurance, dental insurance, life insurance, education assistance, retirement plan contributions, etc.). If remaining funding is available, it may be used for project related expenses. The salary and benefits of the fellow must adhere to the lab's institution policy.

8. Must provide, to the Fellowship Committee, the project final report including summary of project expenses no later than 2 months after the end of the fellowship.

9. A whitepaper is required for new and Participating Labs describing how the lab would fulfill the Hillenkamp Fellowship. Whitepaper must be a minimum of one page and must not exceed three pages.

OPTIONS FOR NEW HOSTING LABS:

Sustaining Lab – a contribution of at least $20,000 must be made to support the Fellowship Fund. Sustaining Lab will be recognized from the time the contribution is processed (by SPIE) on SPIE.org and promotional materials as appropriate.

Participating Lab – no initial contribution is required and the lab will support a Fellow as the hosting lab in accordance with the above criteria. Participating Lab will be recognized on SPIE.org and promotional materials as appropriate for the year the lab is supporting an awarded Fellow.